

Editorial Guidelines

1 DRAFTING OF THE TEXT

- 1.1 The text must be 25,000 characters maximum (bibliography excluded) in Times New Roman 12 pt.
- 1.2 The text must contain an abstract (1,000 characters maximum).
- 1.3 A maximum of 5 keywords.
- 1.4 Words, sentences and quotations in foreign languages must be expressed in italics, as well as titles of literary or art works.
- 1.5 All quotations should be in quotes « » [e.g.: «The perception of art is often like that of a child, it is a first perception. Invention grows on an inner culture, an inner attention»] and must be followed by a citation as follows: author's last name followed by a comma; year of the publication from which the citation is taken; number of the page on which the citation is found preceded by the letter p. and all must be enclosed in parentheses [e.g.: (Vischer, 1873, p.7)].
- 1.6 Parts of missing text, within quotations, should be marked with three suspension points enclosed in square brackets [...] [e.g.:«The perception of art is often like that of a child [...]. Invention grows on an inner culture, an inner attention»].
- 1.7 Portions of text added by the author within a quotation should be placed in square brackets [].
- 1.8 The use of double quotation marks " " should be reserved for complete sentences or particular expressions in English that are intended to be emphasised [e.g.: the charge of "ideality" in Poussin's painting].
- 1.9 Names of museums and foreign institutions should maintain their original spelling [e.g.: Alte Pinakothek, Kunsthistorisches Museum, etc.].
- 1.10 References to notes should be indicated in Arabic numbers placed after punctuation [e.g.: «This aspect of the unity of the complex of structures of behavior can be reformulated in terms of an information of the cognitive aspects of the personalities of individuals».²].
- 1.11 Punctuation marks are always located after quotation marks, high quotes, and parentheses.

2 IMAGES

Illustrations or other material accompanying the text should be provided by the authors in digital format. Images must be in high resolution and meet the following requirements: (acquired by digital camera or scanner) TIFF or JPG format at least 300 dpi (grayscale), the long side of the image must be a minimum of 20.5 cm [2421 px].

3 CAPTIONS AND OTHER SUPPORTING MATERIAL

- 3.1 To indicate figures, graphs, diagrams, etc., use the words *Figure* followed by a progressive Arabic number within the text; to indicate tables use the words *Table* followed by a progressive Arabic number within the text.
- 3.2 Image and table captions must be reported in the text file following the main text (as outlined in the [Template for the drafting of the article](#) section) and contain the figure or table number and a brief yet comprehensive description of the content of the figure or table. The number of characters in the captions is excluded from the character limit of the main text.

3.3 Artwork captions should be written according to the following example: Full surname and dotted name of the author, title of the work in italics, year, technique, size, collection, city [e.g.: Lombardo S., Bianco 54, 1960, collage and enamel on canvas, 100x100 cm, private collection, Rome].

4 BIBLIOGRAPHY

4.1 For books and essays: full surname and dotted name of the author (if there are only two authors, they should be separated with the conjunction *and/&*, if there are many authors, with the words *et al.* should follow after the first author); in case of curatorship, it should be expressed in brackets (edited by) after the name of the curator [e.g.: Surname N. (edited by)]; year of first publication expressed in round brackets followed by a full stop; full title of the book or essay in italics, followed by a comma; for works in more than one volume indicate the number of the volume in Arabic number preceded by the abbreviation *vol.*, followed by a comma; publishing house followed by a comma; place of publication followed by a comma, year of publication followed by a full stop [e.g.: Surname N. (1914). Title of work, vol. 0, Publishing house, Place, 2013].

4.2 For scientific articles: full surname and dotted first name of first author followed by *et al.* [if the authors are more than two] or by the conjunction *and/&* followed by full surname and dotted name of the second author; year of first publication expressed in round brackets followed by a full stop; full title of the article, followed by a comma; name of the publishing journal in italics followed by a comma; volume of the journal followed by a comma; publisher of the journal followed by a comma, place of publication followed by a comma, indication of the interval of pages within the volume preceded by *pp.* [e.g.: Surname N. et al. (2012). Article title, Journal, vol. 0, Publisher, Rome, pp. 15-20.].

Template for the drafting of the article

Heading

Subheading

Authors

First and last name¹, First and last name^{2,3} and First and last name⁴

Affiliations

¹Department, University/Institute/Organisation, City, Country

²Institution/Institute, City, Country

³ ...

⁴ ...

Author contributions

Where applicable.

Abstract

Character limit: 1,000.

Keywords

min. 3 - max. 5.

Main text

Character limit: 25,000.

→ Introduction

→ Paragraphs

For experimental papers: Materials and methods, Results, Discussion.

→ Conclusions

Captions of the images / graphs / tables

See the [Editorial guidelines](#) section for details.

Image file format

To be provided in digital format. See the [Editorial guidelines](#) section for details.

Graphs

To be included in this document. Progressive figure numbering is required with reference to the order of appearance in the text.

Tables

To be included in this document. Progressive table numbering is required with reference to the order of appearance in the text.

Notes

If any, as superscripts. Do not include bibliographical notes here.

1 /

2 /

3 /

Acknowledgments

Where applicable.

Funding and informed consent statements

Where applicable.

Appendix

If any.

References

APA Style (6th Edition). See the [Editorial guidelines](#) section for details.

Webliography

Where applicable.